



Bluewater Dunes Ratepayers Association Meeting Minutes

Attendees	
Present	Regrets
Jessie Garland	Steve Ott
Kelly Clements	Petra Ott
Ania Nowaczyk	Ken Venables
Gordina Shellenberg	Carla Venables

Meeting Date: 16-Feb-2023

Reference Number: 0002

Meeting Type: Board member mtg.

Location: 50 Nicole Blvd., Tiny, ON & via Google Chat

Quorum: 4 out of 8 members present

1.1 Governance Issues

Identify the criteria required to maintain a Not-for-Profit Corporation status.

Discussion Item	Details
Review the Ontario Not-For-Profit Corporations Act. (ONCA)	<ol style="list-style-type: none"> 1. The BDRA is a not-for-profit corporation, so we are governed by the ONCA. Revisions to this act require that the BDRA update by-laws and articles of incorporation by October 18, 2024. 2. We determined that each year the BDRA must file a statement with the Ontario Business Registry. As our assets and revenues are below the threshold, we do not have to file a financial statement. However, a financial review by two non-board members should be conducted each year to verify income & expenditures. BDRA financial year end is April 30. 3. Board Meetings must be scheduled; an agenda must be sent in advance to all board members; minutes must be recorded and retained for 7 years. 4. Definition of a member is included within the Governance Document
Action Items	<ol style="list-style-type: none"> 1. Jessie to create account with Ontario Business Registry and file statement before December 31, 2022. For reporting purposes of the ONCA, the head office of BDRA will be 50 Nicole Blvd., Tiny (Jessie's address). 2. Jessie to find 2 non-board members to review financials and file statement with the Provincial government (Feb 16, 2023) 3. Board must be responsible for agenda, minutes and record retention. Board meeting minutes may be shared with members but details to be determined. We need to devise structure and recording mechanisms. 4. Membership is per household, not per person. Consequently, at the AGM if there is more than one person residing in the household, only one person is legally permitted to vote. This will only be a problem if there is a contentious issue.



Bluewater Dunes Ratepayers Association Meeting Minutes

2.1 BY-LAWS

Confirm the By-laws of the corporation and update the official document.

Discussion Item	Details
Review the BDRA Corporation By-laws	<ol style="list-style-type: none"> 1. Ken drafted new by-laws which we reviewed and discussed. Board must have minimum of 3 members and maximum of 9. Quorum is a majority of board members. 2. Directors will be elected for a term of one year at the AGM. There is no maximum number of years that person may serve on the board. 3. An annual general meeting must be held each year in June, July, August, September. (Perhaps date range of May 1 to October 1?) 4. Quorum of Members for AGM is 1/5. We have 61 households, so 12 members for 2023 AGM
Action Items / Next Steps	<ol style="list-style-type: none"> 1. Ken will amend by-laws and send to board members before we send to the members for review. Members will need some time to review, and we must ensure that we receive written comments to show that the by-laws were reviewed by members and not just the board. 2. Need to prepare an email to our members with a summary of the committee by-laws. 3. Outline each of the 11 items, and attach the full document 4. Send email the next week and set a deadline of Mar 31, 2023. 5. Instruct members to provide their feedback. If we do not hear from then, we assume acquiescence. 6. Ratify at the AGM at the end of Q2

3.1 Tiny Council Meeting

Ensure that the BDRA maintains an amicable relationship with Town Council so our voice can be heard

Discussion Item	Details
Review the BDRA Corporation By-laws	<ol style="list-style-type: none"> 1. Jessie to send congratulatory email to new council once inauguration is complete. BDRA will need to follow up for bike rack and removal of the picnic table from the beach. We need to ensure that the bike rack is included in the township budget for 2023. 2. Speeding in our area is still a problem. At our AGM, we stated we would get another speed monitor which should be placed on Tiny Beaches Road South between the 50KM speed sign and the mailboxes. Speeding on the 4th Concession is a problem as well but only part of the 4th is in our neighbourhood
Action Items	<ol style="list-style-type: none"> 1. Jessie and Kelly will review to ensure all paid members are included.



Bluewater Dunes Ratepayers Association Meeting Minutes

4.1 Discussion items on Feb 16, 2023

Ensure that the BDRA maintains an amicable relationship with Town Council so our voice can be heard

Discussion Item	Details
<p>Review the BDRA Corporation By-laws</p>	<p>Governance / By-Laws</p> <ol style="list-style-type: none"> 1. Share By-Laws with members and close by Mar 31st. 2. Provide document and an email summary 3. Validate 1 missing member 4. If no comments assume is acquiescence 5. Publish minutes on the Website and in Google Docs 6. File statement with Prov Gov. - Jessie <p>Discuss Objectives for 2023</p> <ol style="list-style-type: none"> 7. Be Transparent with our members <ol style="list-style-type: none"> a. Share the by-laws / minutes / postings / requirements of the Board with our members b. STR's - Lobby for Landlord Accountability regarding STR's. Lobby for some enforcement of bad behavior. c. Share the letter that has been filed to Township in response to a deputation from the STR operator with our members. Send before Feb 22nd 8. Lobby for Tiny By-law enforcement <ol style="list-style-type: none"> a. Tiny complaints not tracked / no acknowledgement when members file a complaint. b. Need to work with Council to ensure that we can get some traction 9. Secure Bike Racks – Ania following up with Tiny 10. Speed Monitors – need to lobby hard for these. 11. Member Event - Organize an annual event – consider a street party. 12. Member Feedback - Reach out to members to hear their concerns 13. Recruitment - Determine an approach to attract future members to the Board. May want to consider recruiting someone with a legal background. <ol style="list-style-type: none"> a. Determine a process for recruiting vs. asking people to sign up on the day of the AGM. b. Stay within the limits of the number of board members c. This will ensure that there is a back up plan should anyone decide to retire or leave the committee <p>Other Items discussed</p> <ol style="list-style-type: none"> 14. FoTTSA Meeting – Apr 2nd (Jessie / Kelly / Ania attending. Breakfast at restaurant / Tara hosing / 15. Other RPA's - Lafontaine is apparently a very active group lobbying against things like STR's / Greenbelt / etc. 16. Stop the Pit – There appears to be a STAY